
MINUTES

May 12, 2025
Regular Public Meeting

Board of Commissioners

Township of Whitehall

A. CALL TO ORDER

- 1) The Regular Public Meeting of the Whitehall Township Board of Commissioners was called to order at 7:00 p.m. on Monday, May 12, 2025 held at the Whitehall Township Public Meeting Room, with the following in attendance:

COMMISSIONERS

Thomas Slonaker, President
Jeffrey J. Warren, Vice President
Randy Atiyeh, Secretary
Alberta Scarfaro
Ken Snyder
Elizabeth N. Fox
Philip J. Ginder

TOWNSHIP PERSONNEL

Joseph J. Marx, Jr., Mayor
John D. Meyers, Deputy Mayor
Jeffrey Fleischaker, Esq., Township Solicitor

Frank J. Clark, Engineer, KCE
Lee Rackus, PZ&D
Tina J. Koren, Tax Collector
Larissa Bruder, Executive Secretary

The meeting was formally opened with the Pledge of Allegiance to the Flag and a moment of silence for the troops overseas or in harms way.

President SLONAKER read the statement on fair housing as required.

APPROVAL OF MINUTES

Commissioner WARREN moved, seconded by Commissioner SCARFARO to approve the Minutes of the following meeting:

Regular Public Meeting – April 14, 2025

Seven Commissioners were present and voted “yes”. Motion carried.

B. COURTESY OF THE FLOOR

No public comment requested.

C. PUBLIC HEARING AND VOTING ON ORDINANCES

1. BILL NO. 14-2025 (SECOND HEARING)

TITLE: AN ORDINANCE AMENDING CHAPTER XVII OF THE WHITEHALL TOWNSHIP CODIFIED ORDINANCES, ZONING, BY REVISING ARTICLE XVI, DEFINITIONS, AN ARTICLE XI, CONDITIONAL USE PROVISIONS. (PLANNING COMMISSION)

President SLONAKER read Bill No. 14-2025 to the Board.

Commissioner GINDER moved to approve, seconded by Commissioner FOX

Lee RACKUS stated that submission was made to LVPC in the beginning of March but have not yet received any comments from them.

Attorney Jeffrey FLEISCHAKER noted that in addition to the submission to the LVPC on March 14th, the notice for hearing was advertised in the East Penn Press on April 23rd and 30th. Proof of Advertisement can be viewed at the Township Building upon request and all other sections of the Municipal Planning Code and Zoning Ordinance have been met.

SEVEN Commissioners were present and all voting “yes”. Bill No. 14-2025 was approved.

2. BILL NO. 17-2025 (SECOND HEARING)

TITLE: AN ORDINANCE AUTHORIZING THE TOWNSHIP MAYOR TO ACCEPT A DEED OF DEDICATION FROM HEARTHFIRE CAPITAL, LLC ALONG MICKLEY ROAD FOR THE PURPOSE OF RIGHT-OF-WAY AND FUTURE ROAD CONSTRUCTION

President SLONAKER read Bill No. 17-2025 to the Board.

Commissioner WARREN moved to approve, seconded by Commissioner SNYDER

Attorney Jeffrey FLEISCHAKER noted that pursuant to the MPC all advertising requirements have been met for the passing of this ordinance. Proof of Advertisement can be viewed at the Township Building upon request.

SEVEN Commissioners were present and all voting “yes”. Bill No. 17-2025 was approved

3. BILL NO. 18-2025 (SECOND HEARING)

TITLE: AN ORDINANCE OF THE TOWNSHIP OF WHITEHALL, COUNTY OF LEHIGH, AND COMMONWEALTH OF PENNSYLVANIA, AMENDING THE AMOUNT OF COMPENSATION PAYABLE TO THE BOARD OF COMMISSIONERS AS REFERRED TO IN CHAPTER 1 (“ADMINISTRATION AND GOVERNMENT”), Part 1 (“ADMINISTRATIVE CODE”), ARTICLE II (“TOWNSHIP AND BOARD OF COMMISSIONERS”), §1-7 (“COMPENSATION OF COMMISSIONERS”) OF THE CODIFIED ORDINANCES OF WHITEHALL TOWNSHIP.

President SLONAKER read Bill No. 18-2025 to the Board.

Commissioner SCAFARO moved to approve, seconded by Commissioner SNYDER

Attorney Jeffrey FLEISCHAKER noted that pursuant to the MPC all advertising requirements have been met for the passing of this ordinance. Proof of Advertisement can be viewed at the Township Building upon request.

SEVEN Commissioners were present and all voting “yes”. Bill No. 18-2025 was approved.

4. BILL NO. 19-2025

TITLE: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF WHITEHALL TOWNSHIP, APPENDIX “M”, THE OFFICIAL FEE SCHEDULE, BY AMENDING SUBSECTIONS M-7, INTERNATIONAL CODES TO UPDATE AND REVISE FEES IN CONFORMITY WITH CONTRACTED AGENT CHARGES AND CURRENT STATEWIDE CODE RESTRICTIONS. (DEVELOPMENT)

President SLONAKER read Bill No. 19-2025 to the Board.

Commissioner SNYDER moved to approve, seconded by Commissioner SCARFARO
Commissioner WARREN noted that these are “pass through” fees. The Township does not make any money on them.

Attorney Jeffrey FLEISCHAKER noted that pursuant to the MPC all advertising requirements have been met for the passing of this ordinance. Proof of Advertisement can be viewed at the Township Building upon request.

SEVEN Commissioners were present and all voting “yes”. Bill No. 19-2025 was approved.

D. PUBLIC HEARING AND VOTING ON RESOLUTIONS

1. RESOLUTION NO. 3377

TITLE: A RESOLUTION APPROVING THE RETIREMENT AND THE COMMENCEMENT OF MONTHLY PENSION BENEFITS TO FORMER LIEUTENANT JEFFREY BRUCHAK. (ADMIN)

President SLONAKER read Resolution No. 3374 to the Board.

Commissioner FOX moved to approve, seconded by Commissioner GINDER
Mayor MARX thanked Lt. BRUCHAK for his years of service. Lt. Bruchak retired as the Chief of Detectives and he did a stellar job.

SEVEN Commissioners were present and voting “yes”. Resolution No. 3377 was approved.

E. OTHER

MOTIONS

1. MOTION – To authorize the Township Solicitor to appear and oppose the appeals to the Zoning Hearing Board at Docket numbers 2115 and 2115A.

SEVEN Commissioners were present and voting “yes”. Motion was approved.

2. MOTION – to approve the appointment of Karen DeLorenzo to the Whitehall Township Environmental Advisory Council as an Alternate, term ending December 31, 2028.

SEVEN Commissioners were present and voting “yes”. Motion was approved.

DISCUSSION ITEMS:

1. Whitehall Township/Whitehall Township Authority Shared Easement (F. Clark)
Frank Clark explained that the two entities share an easement area where a water main pipe needs to be replaced.
2. Additional Funding for the 2025 Park & Recreation Open Space Comp Plan (K. Snyder)
Commissioner SNYDER explained that the draft provided does not explain how recreation fees are collected or calculated, as it refers back to the 2004 plan. The RFP does specify that financials are to be included. This will be discussed with HRG at the scheduled meeting tomorrow.
3. Treasurer KOREN stated that there is an issues with churches getting billed for garbage collection when they are supposed to be exempt. She would like a letter sent out stating what the regulations are. Treasurer KOREN will compile a letter and have it reviewed by the Township Solicitor.

F. REPORTS OF PUBLIC OFFICIALS

Commissioner SNYDER stated that he received the previously requested contracts from WTICDA and noted concerns with usage of the tv screens in the public meeting room. It was noted that a wall pad will be installed on the opposite wall of the existing wall pad to make it easier to operate.

Commissioner WARREN stated at the Recreation Committee meeting last month they voted to supplement tree removal to have more dead trees removed along the IRT. Thanks to all who volunteered at the recycling event. He also asked that a discussion be held internally regarding America 250.

Commissioner ATIYEH wished a Happy Mother’s Day. He verified that Camp Whitehall has availability and also asked that weeds be removed around the concession stand at the Fullerton Playground.

Commissioner SCARFARO wished all the moms a Happy Mother’s Day. There was no L&L meeting last month and hopes to see everyone at the Memorial Day Services.

Commissioner FOX also wished a Happy Mother’s Day. She also noted the Memorial Day Services as well as Curt Simmons Day on May 31 at Egypt Park.

Treasurer KOREN advised he sent the Board her report today and if there any questions to let her know.

Mayor MARX noted that the speed warning signs have been placed on Water Street and it appears they are being effective. He thanked Deb Rosene, Karen Poshefko and the high school volunteers on the great job they did at the recycling event. He also noted the upcoming Memorial Day Services. Lehigh Valley Dairy is being marketed and is hoping to see a vibrant redevelopment. Thanked the Police Department as they have been very active and have increased the number of citations since last year. The two police motorcycles have been deployed and are out making a presence in the Township. He also thanked the Fire Department for the great job they have been doing as well. He also thanked the

Development Office for their hard work and dedication and also the rest of his administration, as all are doing a phenomenal job.

G. ADJOURNMENT

MOTION – Commissioner SCARFARO moved, seconded by Commissioner Atiyeh to adjourn the meeting at 8:17 PM.