



Whitehall Township Zoning Certification

DATE _____

License Year _____

This form **MUST** be completed in its entirety prior to the issuance of **ANY** business privilege license whether business is located in Whitehall Township or not. There is NO fee for the zoning certification form.

BUSINESS NAME – COMPLETE AS IT APPEARS ON YOUR WHITEHALL TOWNSHIP BUSINESS LICENSE

MAILING ADDRESS (Must include street address) _____

CONTACT PERSON and PHONE # _____

FAX # _____ EMAIL _____

SITE ADDRESS / JOB SITE LOCATION _____

NATURE OF BUSINESS (Check One):

- RETAIL CONTRACTOR RESTAURANT OFFICE
- LANDLORD - (LIST ALL RENTAL ADDRESS(ES) and COMPLETE **REVERSE SIDE**)
- _____
- OTHER _____

**ANY BUSINESS LOCATED IN WHITEHALL TOWNSHIP
MUST ANSWER THE FOLLOWING QUESTIONS: It is your responsibility to
provide and retain the following necessary information to the Township**

NUMBER OF YEARS BUSINESS OPERATING AT THIS LOCATION _____

HOW LONG HAVE **YOU** BEEN OPERATING AT THIS LOCATION? _____

NUMBER OF EMPLOYEES AT THIS LOCATION _____

NUMBER AND TYPE OF BUSINESS VEHICLES STORED AT THIS LOCATION _____

USE PERMIT # (required) _____

DATE OF **TOWNSHIP** CERTIFICATE OF OCCUPANCY _____

IF THIS IS A HOME OCCUPATION LIST ANY OTHER BUSINESSES AT THIS LOCATION _____

PLEASE DO NOT WRITE BELOW THIS LINE

ZONING DISTRICT _____ USE PERMIT APPLICABLE Y / N N/A ---- HO NIHO

APPROVED _____

FOR INFORMATION REGARDING THIS FORM,
PLEASE CONTACT **THE ZONING OFFICER** AT 610-437-5524, EXT 1155

**FOR INFORMATION REGARDING YOUR BUSINESS LICENSE,
PLEASE CONTACT THE TREASURER'S OFFICE AT 610-437-5524, EXT 1143**

** Please retain copy of form for your records **

Please be advised that Whitehall Township Board of Commissioners, with the adoption of Ordinances 2813 and 2812, have established a requirement for all owners of rental property in the Township that either an on-site manager be designated for all rental properties, or a manager residing **within ten (10) miles of the geographical boundaries of the** Please be advised that Whitehall Township Board of Commissioners, with the adoption of Ordinances 2813 and 2812, have established a requirement for all owners of rental property in the Township that either an on-site manager be designated for all rental properties, or a manager residing **within ten (10) miles of the geographical boundaries of the Township.** This designated "manager" must be authorized to accept service of process on behalf of the legal owner of said residential unit, provide access to and assume control of the premises and authorized to discharge alarms.

FAILURE TO DESIGNATE THE REQUIRED RESPONSIBLE INDIVIDUAL COULD RESULT IN ENFORCEMENT ACTION AGAINST YOU AS THE PROPERTY OWNER.

**** PLEASE COMPLETE IN ITS ENTIRETY AND WRITE CLEARLY ****

RESPONSIBLE AGENT CONTACT INFORMATION

Must be completed for ALL rental or non-owner-occupied properties

Site Address(es): _____

Property Owner / Principal Owner Name: _____

Mailing Address (Not a PO Box): _____

Office/Home Phone #: _____

After Hours Phone #: _____ Cell Phone #: _____

Email: _____

Operator, Responsible Agent or Manager Information (If different from above):

Name: _____

Address (Not a PO Box): _____

Office/Home Phone #: _____

After Hours Phone #: _____ Cell Phone #: _____

Email: _____