



WHITEHALL TOWNSHIP

TEMPORARY SIGN PERMIT

Temporary Sign Permit Fee: \$100.00 per sign PLUS Escrow Fee: \$100.00 per sign.

Escrow will be released back to the applicant once signs are removed by given deadline.

PERMIT #: _____

ISSUE DATE: _____

Please attach two (2) copies of the drawing of the proposed sign. The drawing must include sign dimensions character and color of letters, lines, and symbols. **Temporary signs shall have a maximum sign display area of 32 sq ft per side, with a maximum sign display area of 64 sq ft for a two-sided sign; and shall not be located closer than 10 feet from any right-of-way.**

PROPERTY ADDRESS: _____ APPLICATION DATE: _____

BUSINESS NAME: _____ PHONE: _____

APPLICANT NAME: _____

APPLICANT ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP CODE: _____ EMAIL: _____

An application is hereby made for a permit for construction as indicated herein and which shall be located as shown on the plot plan submitted herewith and/or to use the premises for the purpose herein described. Applicant agrees that such work will comply with all provisions of the Zoning Ordinance, Building Code, and with all other applicable Ordinances of Whitehall Township.

APPLICANT SIGNATURE: _____ **PRINT NAME:** _____

IF THIS APPLICATION IS NOT BY THE PROPERTY OWNER, THEN BY WHAT AUTHORITY: _____

PROPERTY OWNER NAME: _____ PHONE: _____

OWNER ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ EMAIL: _____

SIGN INFORMATION

LOCATION OF SIGN: _____ Zoning District: _____

DATE SIGN POSTED: _____ DATE SIGN REMOVED: _____

TEMPORARY SIGN PERMITS SHALL BE ALLOWED TO BE POSTED FOR A PERIOD NOT TO EXCEED THIRTY (30) DAYS. AT THE END OF THE THIRTY (30) DAY PERIOD THE TEMPORARY SIGN SHALL BE REMOVED FOR A MINIMUM OF THIRTY (30) DAYS BEFORE IT CAN BE RE-DISPLAYED.
(Zoning Ordinance Section 27-160)

FAILURE TO REMOVE TEMPORARY SIGN BY THE EXPIRATION DATE WILL RESULT IN THE FORFEITURE OF THE ESCROW DEPOSIT. YOU MUST CONTACT THE TOWNSHIP AT 610-437-5524 EXT. 1155 BEFORE THE DEADLINE FOR A FINAL INSPECTION. THIS REMOVAL SHALL INCLUDE THE ENTIRE SIGN.

TYPE OF SIGN:

Wall mounted (Must Fill Out Information Below)

Freestanding (Must Fill Out Information Below)

Dimensions (HxWxD): _____

Dimensions (HxWxD): _____

Number of faces: _____

SIGN MATERIAL: Wood Plastic Metal Fabric Other _____

OTHER (SPECIFY): _____ (Fill Out Information Below)

Dimensions: _____ Height: _____

Number of faces: _____

APPROVAL CONDITIONS:

§ 27-160 Temporary signs

- A. Temporary signs shall have a maximum sign display area of 32 square feet per side, with a maximum sign display area of 64 square feet for a two-sided sign; and shall not be located closer than 10 feet from any right-of-way.
- B. Temporary signs shall be allowed to be posted for a period not to exceed thirty (30) days. At the end of the thirty (3) day period the temporary sign shall be removed for a minimum of (30) days.
- C. Temporary LED or electronic signs shall all be subject to the requirements of §27-165 of this chapter.
- D. Election and campaign signs and signs advertising special events for charitable organizations shall not require a permit but shall be removed within 15 days after the election or event for which such signs were posted.
- E. The following signs shall NOT be considered temporary signs and are exempt from permitting requirements provided they are located entirely on the property where the subject activity is being advertised. Said signs shall NOT be located within any public rights of way nor within any required parking spaces or accessible paths, and shall be subject to the following limitations:
 - (1) Feather, or 'swoop' flags – no more than 4
 - (2) Signs less than sixteen (16) square feet per side that are removed from display at the end of each day (i.e. sandwich boards and similar signs) – no more than 1 per business
 - (3) Bollard covering signage, or signage on fixtures at a place of business (i.e. on gas pumps or exterior price signs, or banners that are 10 square feet per side or less
 - (4) Inflatable 'dancing' signs (i.e. wacky waving inflatable arm flailing tube people) – no more than 2
 - (5) Directional or instructional signs located entirely on a site less than 10 square feet per side or less with a maximum of 20 square feet total
 - (6) Permanent menu boards listing goods or services and fees for same provided on the premises
 - (7) Interior window signs
 - (8) "Coming soon" or "Opening Soon" real estate signs – provided they are not displayed more than 180 days prior to the opening of the business and are removed within seven (7) days of the opening of the business

§ 27-162.2 Temporary Event Signs. Special event signs shall be permitted to be displayed no earlier than seven (7) days prior to the event, and for the duration of any special event authorized under the zoning ordinance. Said signs shall be no larger than 32 square feet for a two-faced sign or 64 square feet for a single face sign and must be removed from the property immediately upon cessation of the event. No such sign can be placed on property other than where the event is being conducted and shall not be located within any public right-of-way or otherwise prohibited area. Required permits shall be secured for said signs, similar to temporary signs.

§ 27-162.1.1 Permanent Changeable Face/Readerboard Signs. In addition to the allowable wall and freestanding sign for a business or lot, an additional sign shall be permitted which allows the face of the sign to be changed with different messages. This sign shall comply with the following:

- A. Be no larger than 32 square feet per face, maximum 64 square feet total
- B. If freestanding, meet all requirements as set forth in §27-155 regulating freestanding signs with the exception of size.
- C. If wall mounted, meet all provisions of §27-161 with respect to same with the exception of size
- D. Only one permanent changeable face/readerboard sign shall be permitted per lot regardless of the number of businesses being conducted thereon.
- E. No other temporary signs shall be permitted on the lot if a permanent changeable face/readerboard sign exists.