



RESIDENTIAL DRIVEWAY GUIDELINES WHITEHALL TOWNSHIP

REVISED JUNE 2024

PERMITS ARE REQUIRED for all new installations, extensions, resurfacing, and/or replacements of driveways. Sealcoating does NOT require a permit.

PLEASE NOTE: Driveway surfaces are to be of an approved impervious pavement surface (i.e., concrete, pavers, asphalt). Loose stone or gravel is not permitted. A curb and sidewalk permit may also be required if the apron is affected. Note that all concrete aprons must be replaced with concrete.

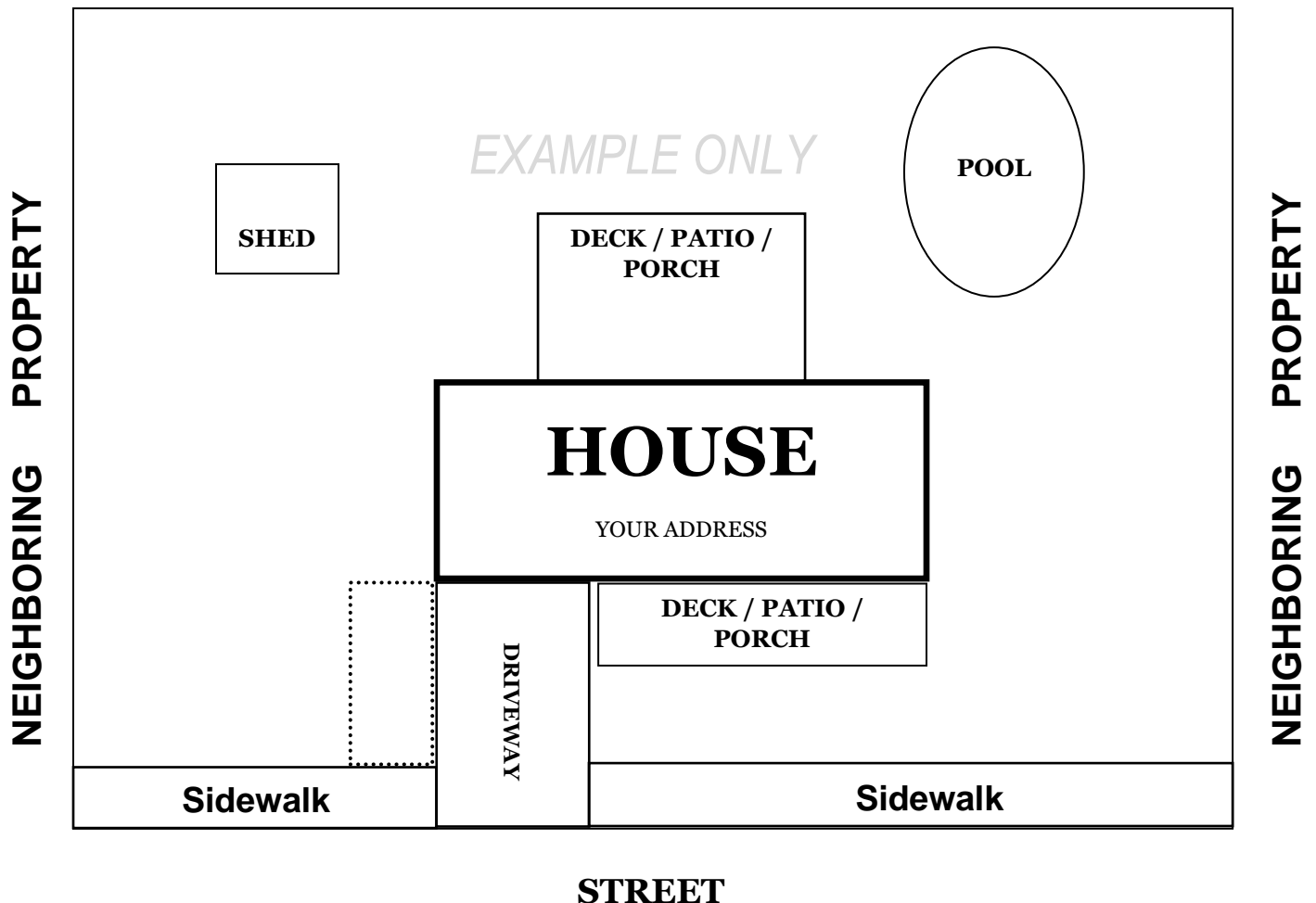
- All driveways must conform to § 27-110 of the zoning ordinance. Found online at www.whitehalltownship.com on “Code of Ordinances” tab – Chapter 27: Zoning
- Driveways for residential dwellings must be not less than 35’ from an intersection and cannot exceed 40’ in width at the curb line.
- All driveways must maintain additional setbacks (greater than 35’) when located near the intersection of collector or arterial streets.

Any questions, please contact the Zoning Officer at 610-437-5524 Ext. 1155

NO WORK SHALL BE PERMITTED WITHOUT REQUIRED TOWNSHIP APPROVALS

Permit Application MUST Include:

- Estimated cost of construction
- Dimensions/size of driveway
- Type of pavement materials
- Indicate whether the driveway is new or existing. If extending an existing driveway, please indicate that as well.
- A detailed site plan. Please see example below.
 - PLAN MUST SHOW **ALL** EXISTING STRUCTURES (i.e. shed, deck, pool, garage, fence, etc.)



No. _____

Architect: _____ Email: _____
Mailing Address: _____ Phone #: _____

TYPE OF WORK OR IMPROVEMENT (Check One) ☐ New Building ☐ Addition ☐ Alteration

	\$
ESTIMATED COST OF CONSTRUCTION (reasonable fair market value)	\$

RESIDENTIAL
☐ One-Family Dwelling (R-3) ☐ Two-Family Dwelling (R-3) ☐ Multi-Family (R-2) ☐ Hotels (R-1)

NON-RESIDENTIAL Specific Use: _____ Use Group: _____

Change in Use ☐ YES ☐ NO If yes, Indicate Former: _____

Maximum Occupancy Load _____ Maximum Live Load _____

REVISÉD 11/2025

BUILDING DIMENSIONS

Existing Building Area: _____ sq. ft.
Proposed Building Area: _____ sq. ft.
Total Building Area: _____ sq. ft.

Number Of Stories: _____
Height of Structure Above Grade: _____ ft.
Area of the Largest Floor: _____ sq. ft.

NOTE: If setting up a manufactured home, the following number is also **REQUIRED**.

* MANUFACTURED HOUSING BOARD LICENSE # _____

FLOODPLAIN (This section is REQUIRED to be completed)

Is the site located within an identified flood prone area? (Check One)

☐ YES ☐ NO

What Zone? (Check One) A AE X

Will any portion of the flood prone area be developed? (Check One)

☐ YES ☐ NO

Owner/Agent shall verify that any proposed construction activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically *Section 60.3 (d)*. Fair Market Value of Structures \$ _____

******Start of work must commence within 180 days from the issuance of permit ******

PROPERTY OWNER CERTIFICATION

I, the owner/lessee of the property subject of this building permit do hereby acknowledge that it is my sole responsibility to be certain the exact location of my property lines, as well as any Flood Hazard areas, other covenants, deed restrictions, easements or rights of way encumbering same (as shown on my deed); and by submitting this permit application am certifying that all proposed construction will be in accordance to all required setbacks, based upon my property location.

PROPERTY

OWNER SIGNATURE **X** _____ **PRINT NAME** _____

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the *owner* or lessee of the building or structure only if there is no contractor involved, or *agent* of either, or by the *registered design professional* employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

X

SIGNATURE of Property Owner

Print Name of Property Owner

X

SIGNATURE of Authorized Agent/Contractor

Print Name of Authorized Agent/Contractor

FOR CODE ADMINISTRATOR USE ONLY

ADDITIONAL PERMITS / APPROVALS REQUIRED:

<input type="checkbox"/> STREET CUT/DRIVEWAY	APPROVED_____
<input type="checkbox"/> CUT AND FILL	APPROVED_____
<input type="checkbox"/> PENNDOT HIGHWAY OCCUPANCY	APPROVED_____
<input type="checkbox"/> DEP FLOODWAY OR FLOODPLAIN	APPROVED_____
<input type="checkbox"/> SEWER CONNECTION	APPROVED_____
<input type="checkbox"/> ON-LOT SEPTIC	APPROVED_____
<input type="checkbox"/> ZONING	APPROVED_____
<input type="checkbox"/> HARB	APPROVED_____
<input type="checkbox"/> OTHER_____	APPROVED_____

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

Type of document:	Submitted	Signed & Sealed	Date:	Revision Date:
Foundation Plans	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Construction Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Electrical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Mechanical Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Plumbing Drawings	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Workers Comp Certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____	_____

APPROVALS:

BUILDING PERMIT DENIED:	Date _____	Date Returned _____
BUILDING PERMIT APPROVED:	_____ Date _____	
ZONING / CODE ADMINISTRATOR	_____	
Date Issued _____	Date of Inspection _____	
BUILDING PERMIT FEE	_____	SPRINKLER PERMIT FEE (if appl.) _____
PLAN REVIEW FEE (if appl.)	_____	ZONING PERMIT FEE (if appl.) _____
TOWNSHIP FEE	_____	APPLICATION FEE (if appl.) _____
PA STATE UCC FEE	_____	OTHER _____
TOTAL DUE	\$ _____	

NOTES:

**SITE OR PLOT PLAN – FOR APPLICANT USE – SHOW ALL PROPERTY LINES -LABEL STREETS AND ALLEYS-
ALL EXISTING STRUCTURES**

