

**WHITEHALL TOWNSHIP  
COMMERCIAL PLAN REVIEW  
APPLICATION**

3219 MacArthur Road  
Whitehall, PA 18052  
Phone: 610-437-5524 Ext. 1131 or 1128  
[www.whitehalltownship.org](http://www.whitehalltownship.org)

**PLAN REVIEW AGENCY:  
KEYCODES INSPECTION AGENCY**

1307 W. Lehigh Street  
Bethlehem, PA 18018  
Phone: 610-866-9663

**THIS IS FOR PLAN REVIEW ONLY. NO PERMITS WILL BE ISSUED.**

(All permits must be applied for by the contractors doing the actual work)

**SUBMISSION REQUIREMENTS:**

1. Completed Plan Review Application
2. Submit a Plan Review Deposit of \$ 500.00 (Checks are made payable to Whitehall Township) **Check No:** \_\_\_\_\_
3. Submit (3) complete sets of plans signed and sealed by a design professional registered with the state of Pennsylvania
4. Zoning Reviews for any restaurants requires both a parking plan and a seating plan
5. Remit all items to Whitehall Township (Attention: Development Office)

Site Address: \_\_\_\_\_

Proposed Tenant: \_\_\_\_\_ Present Tenant: \_\_\_\_\_

Design Professional: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Proposed Work: \_\_\_\_\_

Design Standard Submitted (Select One): IBC \_\_\_\_\_ IEBC \_\_\_\_\_ Code Year: \_\_\_\_\_

Present Use of Structure: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Construction Type: \_\_\_\_\_

**REVIEW TYPE REQUESTED** *(Must check all appropriate boxes)*

TYPE OF REVIEW	REVIEW REQUESTED	PASS	FAIL	REVIEWER	COMMENTS
ACCESSIBILITY					
BUILDING					
COMMUNICATIONS					
ELECTRICAL					
ENERGY					
FIRE ALARM					
FUEL GAS					
MECHANICAL					
PLUMBING					
SPRINKLER SYSTEM					
ZONING					
OTHER:					

**NOTE:** If the plan review is approved, the plans will be available for pick up at the Township once the permits are submitted by the Contractors and are approved for release. If denied, the plans will ***NOT*** be returned unless you make provisions to pick them up or have them returned at your expense.