SHED GUIDELINES
WHITEHALL TOWNSHIP

PERMITS ARE REQUIRED for all new installations and/or replacements of sheds. Please fill out the building permit application which can be found under the Building Codes section of the Forms and Documents tab on our website, www.whitehalltownship.org.

Permit Application MUST Include:

- Estimated cost of construction
- Dimensions/size of shed

**NOTE:** If the shed exceeds 400 square feet, a building permit is required with two (2) sets of plans.

- A detailed site plan. Please see example below.

**SITE PLAN REQUIREMENTS**

- PLAN MUST SHOW ALL EXISTING STRUCTURES (i.e. shed, deck, pool, garage, fence, etc.)
- PLAN MUST SHOW ALL PROPERTY LINES AND WHAT SURROUNDS THE PROPERTY (i.e. neighbors, streets, alleys)
- PLAN MUST INCLUDE ALL RIGHT OF WAYS OR EASEMENTS OR ENCUMBERING YOUR LOT
- MUST SHOW LOCATION OF PROPOSED SHED AND INDICATE THE DISTANCE TO ALL PROPERTY LINES

*Minimum setback distances vary depending on the zoning district in which you reside. Any questions, please contact the Zoning Officer at 610-437-5524 Ext. 1155*
## LOCATION OF PROPOSED WORK OR IMPROVEMENT

<table>
<thead>
<tr>
<th>Site Address</th>
<th>Tax Parcel #</th>
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<tr>
<th>Lot #</th>
<th>Subdivision/Land Development:</th>
<th>Phase:</th>
<th>Section:</th>
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## Owner

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## Occupant/Tenant

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## Contractor

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## Architect

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## TYPE OF WORK OR IMPROVEMENT

(Commit One)

- New Building
- Addition
- Alteration
- Repair
- Demolition
- Temporary Trailer
- Sprinkler
- Other (Shed, Driveway, Fence, etc.)

Describe the proposed work:

________________________________________________________

________________________________________________________

NOTE: If setting up a manufactured home, the following number is also REQUIRED.

* MANUFACTURED HOUSING BOARD LICENSE #

## ESTIMATED COST OF CONSTRUCTION

(Reasonable fair market value) $__________

## DESCRIPTION OF BUILDING USE

(Commit One)

### RESIDENTIAL

- One-Family Dwelling (R-3)
- Two-Family Dwelling (R-3)
- Multi-Family (R-2)
- Hotels (R-1)

### NON-RESIDENTIAL

Specific Use: Use Group: 

Change in Use: YES NO

If yes, Indicate Former: 

Maximum Occupancy Load: Maximum Live Load: 

## BUILDING/SITE CHARACTERISTICS

<table>
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<tr>
<th>Number of Residential Dwelling Units:</th>
<th>Existing</th>
<th>Proposed</th>
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Mechanical: Indicate Type of Heating / Ventilating / Air Conditioning (i.e. electric, gas, oil, etc.) 

Water Service: (Commit) Public Private

Sewer Service: (Commit) Public Private

Does or will your building contain any of the following:

- Fireplace(s): Number Type of Fuel BTU’s Type Vent
- Elevator/Escalators: YES NO Lifts/Moving Walks: YES NO
- Sprinkler System: YES NO Pressure Vessels: YES NO
- Refrigeration Systems: YES NO

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REVISED 10/2023
BUILDING DIMENSIONS
Existing Building Area: _________ sq. ft. Number Of Stories: ____________
Proposed Building Area: _________ sq. ft. Height of Structure Above Grade: _________ ft.
Total Building Area: _________ sq. ft. Area of the Largest Floor: _________ sq. ft.

FLOODPLAIN (This section is REQUIRED to be completed)

Is the site located within an identified flood prone area? (Check One) □ YES □ NO
What Zone? (Check One) _______ A _______AE _______X
Will any portion of the flood prone area be developed? (Check One) □ YES □ NO

Owner/Agent shall verify that any proposed construction activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically Section 60.3 (d). Fair Market Value of Structures $________________________

****Start of work must commence within 180 days from the issuance of permit ****

PROPERTY OWNER CERTIFICATION
I, the owner/lessee of the property subject of this building permit do hereby acknowledge that it is my sole responsibility to be certain the exact location of my property lines, as well as any Flood Hazard areas, other covenants, deed restrictions, easements or rights of way encumbering same (as shown on my deed); and by submitting this permit application am certifying that all proposed construction will be in accordance to all required setbacks, based upon my property location.

PROPERTY OWNER SIGNATURE X________________________________________ PRINT NAME ________________________________

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the “approved” construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure only if there is no contractor involved, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator’s authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

X ________________________________ Print Name of Property Owner
SIGNATURE of Property Owner ________________________________ Print Name of Authorized Agent/Contractor
X ________________________________
SIGNATURE of Authorized Agent/Contractor ________________________________ Date

Contractor Address ________________________________ Date ________________

Directions to Site: __________________________________________________________

________________________________________________________________________

________________________________________________________________________