

# DEVELOPMENT NEWS — SPRING & SUMMER 2022

## *New Property Owners Please Keep in Mind...*

- Has a Certificate of Occupancy been issued by the Township for the property? If not, one will need to be completed before the transfer of the property.
- Has the current property owner been notified of any necessary curb & sidewalk replacement?
- Thinking of any renovations or repairs? Please know that the permitting process can take up to 2-3 weeks.

## **ORDINANCE # 3095**

We would like to advise all property owners that with the passage of this Ordinance, it is illegal to park any car, truck or similar vehicle (does not include RV's, boats or trailers) on unpaved surfaces of your yard. All drivable vehicles must be parked on an improved, paved surface or enforcement action may be taken against you. This regulation has been implemented to complement the Township's requirements under the Federal National Pollutant Discharge Elimination System (NPDES) regulations. Parking on unpaved surfaces leads to the dragging of mud and debris into the roadways, which in turn is washed into the streams and waterways of the Commonwealth, causing unnecessary pollution. If you are parking your vehicle in this manner, we encourage you at this time to take the necessary steps to come into compliance with the regulations.

## **NEW PERMIT FEES:**

As of July 1, 2022, permit fees will increase. The new fee schedule can be found on our website. **Please note that the non-refundable permit application fees (\$60.00 for residential, \$150.00 for commercial) are due at time of submission.** All applications and documents can be found on our website at [www.whitehalltownship.org](http://www.whitehalltownship.org) under the "Forms and Documents" tab. **We do not accept electronic submissions. All applications must be brought in, mailed, or placed in the development office drop off box.** If you are utilizing the drop off box, we ask that you do not submit a cash payment.

## **Important Numbers!**

The Whitehall Township Bureau of Planning, Zoning & Development encompasses many varied areas. Here's a sample listing of some helpful numbers:

### **All Construction Inspections / Construction Questions:**

Keycodes Inspection Agency  
610-866-9663

### **Zoning Officer / Code Enforcement:**

610-437-5524 Ext. 1155

### **Code Enforcement / Property Maintenance:**

610-437-5524 Ext. 1133

### **Surveying / Street Opening / Curbing & Sidewalk:**

610-437-5524 Ext. 1158 or Ext. 1162

### **Bureau Chief / Development Issues:**

610-437-5524 Ext. 1134

Or, you may want to speak to our excellent support staff. They can be reached by dialing Extensions 1131, 1128, or 1138.

## **Reminders**

- \* Dragging dirt, mud, or other materials onto township streets is litter and you, as the property owner, as well as the truck driver can be cited for littering. In addition, if the street must be swept by the Township you will be billed for this service.
- \* All property owners AND occupants are required to maintain their properties both inside and out. This means that all grass must be kept below fifteen (15) inches, the property must be kept in a clean, safe, and sanitary condition at all times, and any standing water on the property must be eliminated.
- \* If you are having a property line dispute with your neighbor, you will need to consult an attorney. The township will not and cannot adjudicate disputes of property lines. This can only be done by a judge.
- \* All pools capable of holding more than 24" of water are regulated pools and require permits and security measures. Please see the Swimming Pool, Spa and Hot Tub Guide for more information.
- \* Only certain types of businesses may be run from the home... those that do not in any way alter the character of the neighborhood. For more information see the Home Occupation Guide or consult with the Zoning Officer.
- \* Any growth on your property can not extend into the public right of way or cause an obstruction to passing pedestrians or motorists. Street trees must be maintained at a minimum height of 8' over the sidewalks and 14' over the street and cannot obstruct traffic signs.
- \* Most construction DOES require permits and inspections pursuant to the Pennsylvania Uniform Construction Code and Whitehall Township ordinances, so please remember to contact the Township EARLY in planning your improvement projects.