

# DEVELOPMENT NEWS — SPRING & SUMMER 2019

**Please know that as of APRIL 1, 2019, non-refundable application fees will be charged for all construction permits. The fee for RESIDENTIAL will be \$ 55.00 and COMMERCIAL will be \$ 150.00. All application fees will be applied to the total permit fee due when calculated. NO PERMIT WILL BE ACCEPTED WITHOUT THE APPROPRIATE APPLICATION FEE.**

### Did you know?

- All the Bureau's permit applications, forms, and guides can be accessed on the Township's website at: [www.whitehalltownship.org](http://www.whitehalltownship.org). However, all applications must be submitted on hard copy with original signatures either in person or via mail to the Township.
- Whitehall Township, along with all of the state of Pennsylvania, updated to the 2015 International Codes.
- All pools capable of holding more than 24" of water are regulated pools and require permits and security measures. Please see the Swimming Pool, Spa and Hot Tub Guide for more information.
- Any growth on your property can not extend into the public right of way or cause an obstruction to passing pedestrians or motorists. Street trees must be maintained at a minimum height of 8' over the sidewalks and 14' over the street and cannot obstruct traffic signs.
- If you are having a property line dispute with your neighbor, you will need to consult with an attorney. The Township will not and cannot adjudicate disputes of property lines, this can only be done by a judge.
- The Township cannot locate your property lines for you. You must consult with a private licensed professional land surveyor for this service.
- Only certain types of businesses may be run from the home...those that do not in any way alter the character of the neighborhood. For more information see the Home Occupation Guide or consult with the Zoning Officer.

### **WHO TO CALL ? IMPORTANT PHONE NUMBERS**

The Whitehall Township Bureau of Planning, Zoning & Development encompasses many varied areas. Chances are, if you are calling the Township with a question or concern, you'll talk to us. Here's a sample listing of some helpful numbers:

#### **All Construction Inspections and Construction Questions:**

Keycodes Inspection Agency  
610-866-9663

#### **Zoning Officer / Code Enforcement:**

610-437-5524 Ext. 155

#### **Code Enforcement / Property Maintenance:**

610-437-5524 Ext. 133

#### **Surveying / Street Opening / Curbing & Sidewalk:**

610-437-5524 Ext. 158 or Ext. 162:

#### **Bureau Chief / Development Issues:**

610-437-5524 Ext. 134

Or, you may want to speak to our excellent support staff. They can be reached by dialing Extensions 131, 138 or 128.

### ATTENTION

#### **ORDINANCE # 3095**

We would like to advise all property owners that with the passage of this Ordinance, it is illegal to park any car, truck or similar vehicle on unpaved surfaces of your yard. All vehicles must be parked on an improved, paved surface or enforcement action may be taken against you. This regulation has been implemented to complement the Township's requirements under the Federal National Pollutant Discharge Elimination System (NPDES) regulations. Parking on unpaved surfaces leads to the dragging of mud and debris into the roadways, which in turn is washed into the streams and waterways of the Commonwealth, causing unnecessary pollution. If you are parking your vehicle in this manner, we encourage you at this time to take the necessary steps to come into compliance with the regulations.

### REMINDER

*All property owners AND occupants are required to maintain their properties both inside and out. This means that all grass must be kept below fifteen (15) inches, the property must be kept in a clean, safe, and sanitary condition at all times, and are required to eliminate any standing water on their property.*

#### **IMPORTANT QUESTIONS FOR NEW PROPERTY OWNERS**

- \* Has a valid Certificate of Occupancy been issued for the property. If not, one will need to be completed before the transfer of the property.
- \* Has the current property owner been notified of any necessary curb & sidewalk replacement.
- \* What permits and approvals might be necessary for any renovations or repairs at the property.