



# TOWNSHIP OF WHITEHALL



Date \_\_\_\_\_

### BOARD OF COMMISSIONERS

JOSEPH J. MARX, JR., *President*  
PHILIP J. GINDER, *Vice President*  
THOMAS SLONAKER, *Secretary*  
JEFFREY J. WARREN  
CHARLES G. FISHER  
RANDY ATIYEH  
ANDY ROMAN

### ADMINISTRATION

MICHAEL P. HAKAKAL, Jr., *Mayor*  
JOHN D. MEYERS, *Deputy Mayor*  
KEYSTONE CONSULTING ENGINEERS, INC.,  
*Consulting Engineers*  
JOHN F. GROSS, ESQUIRE, *Solicitor*  
TINA KOREN, *Treasurer*

To: Whom It May Concern:

RE: SELLER ACCEPTANCE FORM

Please complete this form to certify that you are aware of and agree to correct the violations cited on the attached inspection form. **(THIS FORM MUST BE NOTARIZED TO BE VALID.)** Please return this form with the appropriate fees to Whitehall Township, BUREAU OF DEVELOPMENT, 3219 MacArthur Road, Whitehall, PA 18052.

- Residential Single-Family: \$60.00 plus \$100.00 DEPOSIT\* (Need 2 separate Checks/Money Orders)
- Commercial: \$250.00 plus \$500.00 DEPOSIT\* (Need 2 separate Checks/Money Orders)
- Residential Rental up to Five Units: \$100.00 plus \$250.00 DEPOSIT\* (Need 2 separate Checks/Money Orders)

*\* Deposit to be refunded upon issuance of clear Certificate of Occupancy if completed within the allotted time frame.*

**NOTE – THIS WILL PERMIT FOR THE SALE OF THE PROPERTY ONLY. NO OCCUPANCY CAN OCCUR UNTIL ALL REPAIRS HAVE BEEN COMPLETED AND HAVE PASSED INSPECTION.**

I, \_\_\_\_\_,  
(Seller's Signature) (Print Name)

do hereby certify that I am aware of and agree to correct the violations cited by the Whitehall Township Inspector made part of the Certificate of Occupancy at:

\_\_\_\_\_  
(Property Address)

**within a reasonable period of time to be determined by the Inspector at the time of the issuance of the Conditional Certificate of Occupancy.**

#### Present Deed Owner

#### Buyer

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

PROPERTY IS TO BE USED AS (CHECK ONE):  RENTAL  OWNER OCCUPIED  RESALE

SUBSCRIBED AND SWORN TO BEFORE ME THIS  
 \_\_\_\_\_ DAY OF \_\_\_\_\_  
 \_\_\_\_\_  
 SIGNATURE OF NOTARY PUBLIC  
 MY COMMISSION EXPIRES: \_\_\_\_\_

MUST RETURN FORM AND FEES TO:  
 WHITEHALL TOWNSHIP  
 BUREAU of DEVELOPMENT  
 3219 MACARTHUR ROAD  
 WHITEHALL, PA 18052

Rev Feb 2022