

ADDITIONAL INFORMATION

Treasurers' Office; Tax payments may be made by mail, at Fulton Bank, 1323 Grape St., Whitehall, PA or placed in the lock box in front of the Municipal Building. Please use the Fulton Bank for all cash tax payments. If you send payment by mail please enclose a mailing address at which to return a receipt, and an email address at which to send additional information.

Moving Permits – form can be found on the Township website (www.whitehalltownship.org). You may either mail in the form with the appropriate fee or place in the lock box in front of the Municipal Building.

Development Office; For Permits, Occupancy Inspections, Street Opening and Curb and Sidewalk Permits:

Construction and other Permits: During this interim emergency period, permit application fees will be assessed at time of permit issuance. Therefore, applications for construction permits can be scanned in and submitted online to zoningofficer@whitehalltownship.com. They may also be sent in via US Mail, or similar method. ALL application forms are available on the Township's website, www.whitehalltownship.org. Street Opening and Curb and Sidewalk permits can similarly be emailed in to gweaver@whitehalltownship.com or clagler@whitehalltownship.com or sent via US Mail. All fees due will be calculated and payable at time of subsequent permit issuance.

All requests for Certificate of Occupancy inspection, however, *must* be submitted via US Mail or dropped at the Township building accompanied by the required inspection fee. Please make sure to list requested inspection date/time on form and complete all contact information so we can schedule.

All other correspondence to the Bureau must be submitted via US Mail (or similar carrier) or dropped at the Municipal Building. In the next few days there will be installed a large, secure drop box outside of the municipal building entrance for the Bureau.

The Bureau's Public Meetings (Planning Commission and Zoning Hearing Board) will continue as scheduled unless and until a directive is issued by Governor Wolf relieving statutory review time limitations. If you have an item scheduled for either of these meetings and do not wish to attend, please contact the Bureau ASAP to secure the necessary paperwork to extend your review period.

3-23-20 IMPORTANT NOTICE - CHANGES TO OPERATIONS – BUREAU OF DEVELOPMENT

ALL CERTIFICATE OF OCCUPANCY INSPECTIONS (INCLUDING RENTAL INSPECTIONS) ARE SUSPENDED AT THIS TIME, EFFECTIVE 3/23/20. WE WILL NOT REQUIRE PAPERWORK TO BE SUBMITTED UNLESS YOU ARE REQUESTING THAT AN INSPECTION BE PERFORMED AFTER THE COVID-19 SUSPENSION.

SIMILARLY, NO COMPLAINT OR CONSTRUCTION INSPECTIONS WILL BE PERFORMED UNLESS THEY ARE CONSIDERED A 'LIFE SAFETY' ISSUE (I.E., LACK OF ELECTRIC, LACK OF WATER, FIRE DAMAGE, ETC.)

NO PUBLIC MEETINGS WILL BE HELD IN THE BUREAU UNTIL THE LIMITATION ON GATHERINGS IS LIFTED.

THANK YOU FOR YOUR PATIENCE DURING THIS DIFFICULT PERIOD. UNTIL FURTHER NOTICE WE ARE STILL REQUIRED TO BE IN THE OFFICE, SO YOU MAY CONTACT US VIA VOICE OR EMAIL OR PHONE, AT CONTACT INFORMATION LISTED ON THIS SITE.

We appreciate your patience and cooperation during this difficult period. You may contact any of the Department's staff at 610-437-5524 x131, 138, 128, 133, 162, 158 or 134. You can also email any of us through the email directory found on the township's website at www.whitehalltownship.org.